

A photograph of a modern interior staircase. The stairs are made of dark wood with a light-colored, textured carpet runner. The walls are white with vertical wood paneling. A large, bright red number '1' is mounted on the wall at the top of the stairs. Above the stairs, three large, woven, spherical pendant lights hang from the ceiling. The ceiling is made of light-colored wood planks. On the right wall, there is a red fire alarm pull station and a glass door leading to another area.

# KINGSMEN

meeting spaces  
fit for a king

326 NEW NORTH ROAD | KINGSLAND | AUCKLAND





from formal  
to creative and cool



## FACILITIES

The Kingsmen has three meeting spaces available for bookings.

### **The King**

Book The King meeting room to use our clever interactive electronic whiteboard. Perfect for workshops and big-sky thinking meetings, and you can print out, put on USB or email your workings at the end. Meetings for up to 10 people.

#### *The King has:*

- Yealink rotating camera and Zoom meeting software enabling external videoconferencing
- Yealink wireless speaker system
- Interactive electronic whiteboard - save to USB or print screenshots
- Epsom high resolution projector system

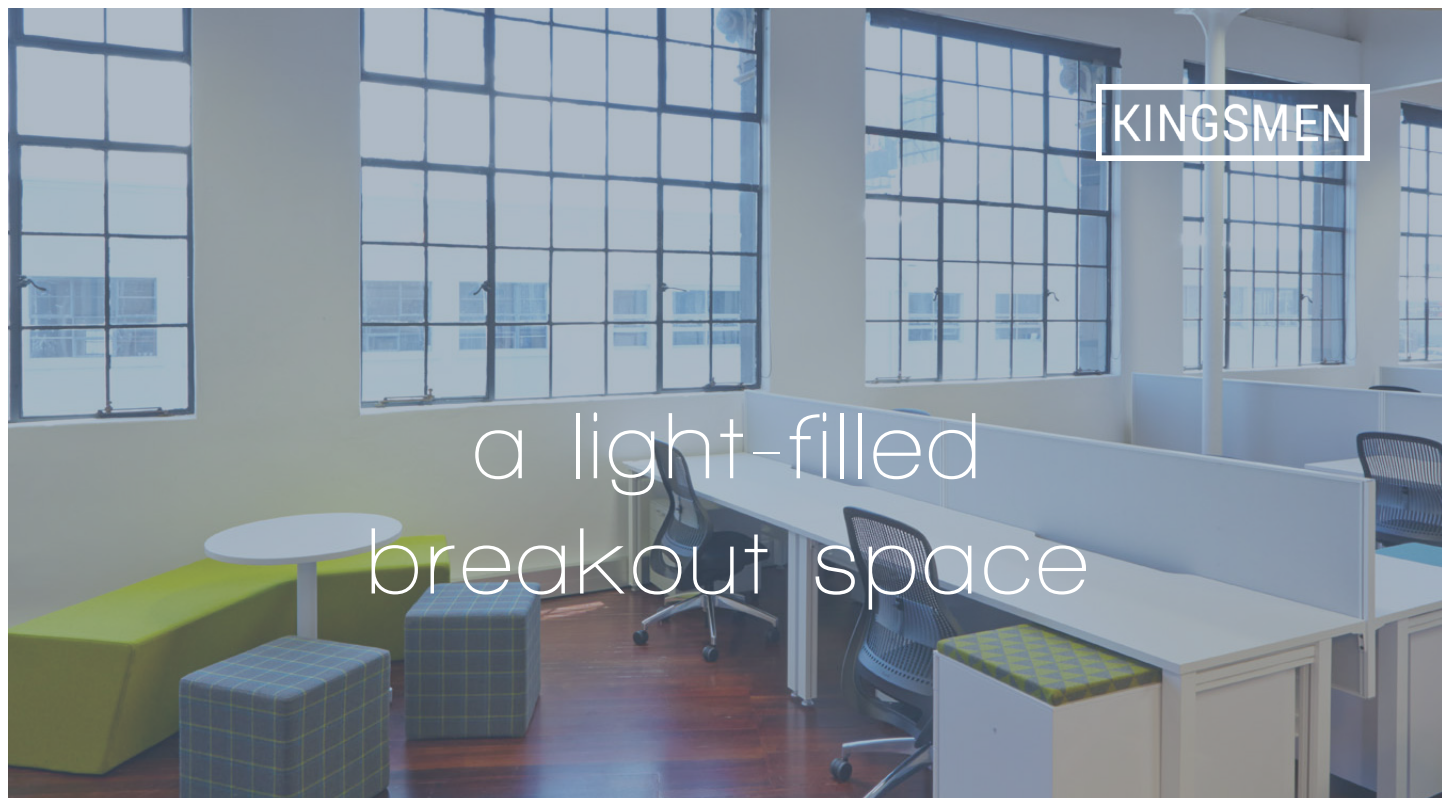
### **The Queen**

Book The Queen meeting room for a professional boardroom experience. There's a widescreen HD TV for your use. Meetings for up to 10 people.

#### *The Queen has:*

- High definition TV display including camera and Zoom videoconference software for external meetings
- Yealink wireless speaker system





KINGSMEN

a light-filled  
breakout space



## FACILITIES

### The Court

A light-filled breakout space with a central table to collaborate at and get creative. We have whiteboards on the walls, allowing people to pad out their ideas. Note that this space is not a private space and is at the end of an open plan office. The whiteboards are the good old fashioned variety. Wine fridge provided.

### Terms

- service from 8.30am – 6pm Mon to Fri
- Minimum booking 1 hour
- Maximum booking 8 hours/ day
- 24 hour cancellation policy or you will be charged for the meeting

### Extras

- bottled water set out (sparkling or still)
- Allpress flat white or variation
- Catering
- Car parking
- Wi-fi access for guests
- Printing service
- Half or full day workstation hire for before or after meetings

Order ahead to ensure you and your guests are properly fed and watered. The building's café, Greenleaf Organics serves coffee and catering that is fit for a king. You will be billed monthly for meeting room usage, prints and any extras you order.







a great  
city-fringe location

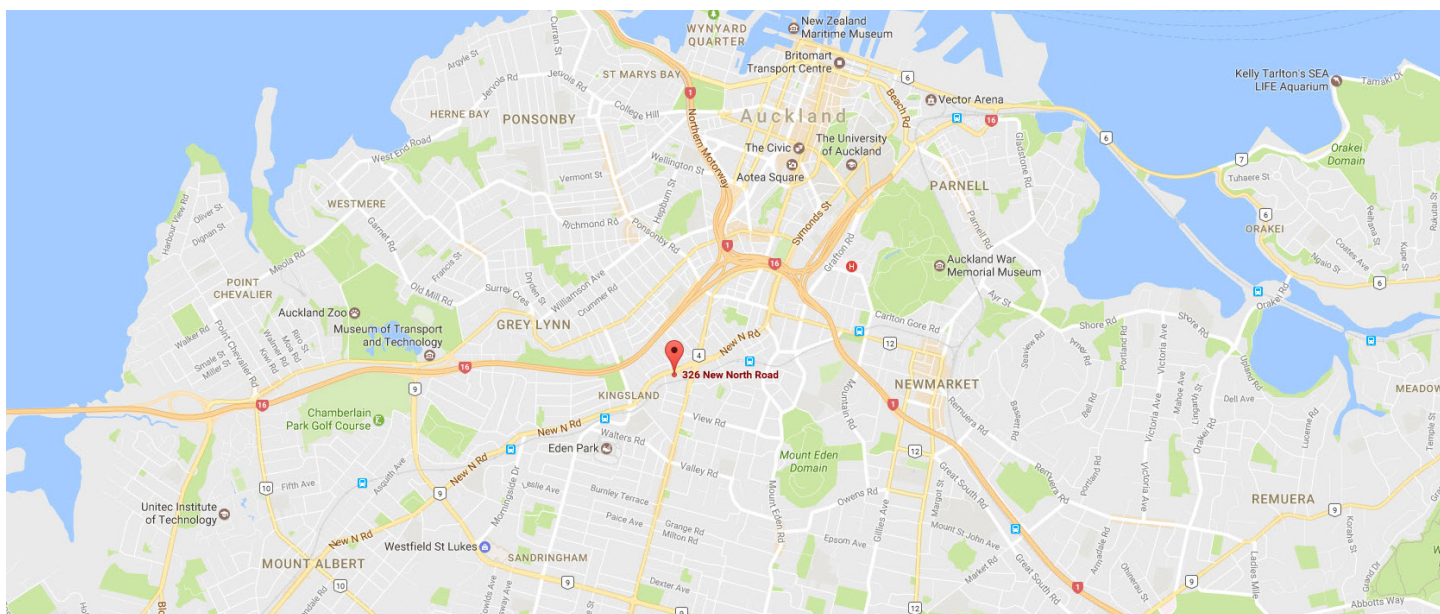


## LOCATION

Located in Auckland's city fringe, our location is very convenient.

We're a short walk from the Kingsland train station, the city bus stop is directly opposite the entrance to our building, not to mention we are a five minute drive from the central city.

There's free parking on the surrounding residential streets, however with prior arrangement we can provide up to 6 carpark spaces on the premises if required.







KINGSMEN

a personalised service  
called Mel



## SERVICE

We offer a personalised service with Front of House Melanie Cherry - known as Mel - managing the Kingsmen.

Meeting room bookings are made through Mel, or via the Kingsmen website:

[www.kingsmen.co.nz](http://www.kingsmen.co.nz)

Mel shows people through the meeting spaces, gives demonstrations on how to use the technology, and issues secure wifi passwords.

Mel can set the spaces up with refreshments, order catering and make sure people get a memorable experience. Just let her know what your clients require (and any dietary requirements) and she can arrange catering.

Sit al fresco in the courtyard downstairs and enjoy the fresh air. Alternatively, if they're pushing through the meeting, Mel will happily set the room up with plates and put the food out for people to graze on.

After 4pm? We can arrange cheese platters, beer, wine or juice to finish the meeting. Her specialty!





# on-site assistance for technophobes

## TECHNOLOGY

Our staff are fully trained to help you work with our interactive whiteboard and video conferencing system. We have instructions in the meeting rooms and can also provide on-site assistance for technophobes.

Because we know our systems work, if you require video conferencing outside of what we currently use, let Mel know before the meeting (24 hrs notice) and we can assist you to make sure it's all running smoothly.

## QUEEN ROOM

### Presentation

TV with HDMI and VGA connectivity  
Audio Conferencing facility available

### Secure Wifi Connection

Wireless network provided by:  
Ruckus Wireless  
Guest Access through Guest pass system  
Fully encrypted network connectivity and segregation  
Highspeed Internet provided through a Fibre backbone

## KING ROOM

### Video Conferencing Facilities

Yealink VC110 connected to Zoom Video Communications for cloud video conferencing  
Simple online meetings and cross platform group chat  
Capacity for Full HD Video and Audio conferencing with encrypted communication link  
Wireless Mic Pod

### Interactive Whiteboard and Projector

Projector Model: Epson 1430 Wi Ultra Short Throw  
Touch based interactivity  
HDMI/VGA connectivity  
Aspect Ratio 16:10  
Print or Email your whiteboard notes  
Point and slide clicker included

### Audio System

Sonos 3.1 Theatre System  
Ability to plug in an iPod or Computer  
Wireless control through Sonos App  
Spotify and Apple Music streaming

### Secure Wifi Connection

Wireless network provided by: Ruckus Wireless  
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KINGSMEN

we can arrange  
great catering



## EXTRAS

### Prints

You can print A4 to A1 size in B&W or colour. You will be charged on a user pays basis for print usage.

You can print directly from the interactive whiteboard in the King meeting room, or from USB via reception.

### Laptop

Are you bringing in your own laptop? We have all the cables to hook you up to the projector or TV display. Fear not if you have no laptop, each meeting room has a built-in computer for your usage.

### Sound

We have a great sound system in The King room. Sonos is a wireless sound system which you will be able to control via an app.

### Catering and other extras

We can arrange:

- Bottled sparkling or still water on arrival
- Allpress coffee from Greenleaf Organics café downstairs
- Catering - we have relationships with the Essential Deli in Mt Eden and Urban Gourmet in Kingsland
- Additional stationery requirements eg pens, notebooks, USB sticks







KINGSMEN

just pay for  
what you use



## RATES & BOOKING

You'll need to sign up with us even if you're just using our meeting rooms. The great news is that there's no monthly cost for this, you just pay for what you use.

### Meetings spaces \$ 50/hr + GST

|           |                           |
|-----------|---------------------------|
| Car parks | \$ 15/hr + GST            |
| Catering  | <i>charged on request</i> |
| Extras    | <i>charged on request</i> |
| Wi-fi     | <i>included</i>           |

### Prints

|    | B&W     | Colour   |
|----|---------|----------|
| A4 | \$ 0.12 | \$ 2.20  |
| A3 | \$ 0.40 | \$ 3.45  |
| A2 | \$ 2.80 | \$ 11.50 |
| A1 | \$ 4.00 | \$ 15.00 |

### Hours

Minimum booking: 1 hour  
Maximum booking: 8 hours/ day  
Hours of operation: 8.30am - 5.30pm  
*24 hour cancellation policy or you will be charged for the meeting.*

### Two ways to book

1. Either get in contact with Mel and she will make the meeting room bookings for you, and you will be sent a confirmation email about the arrangements, or
  2. Register your details on [kingsmen.co.nz](http://kingsmen.co.nz) and make the bookings online.
- We will send a reminder text prior to your booking. Invoicing is on a monthly basis.*

